



Report of Head of Scrutiny and Member Development

Report to Tenant Scrutiny Board

Date: 1 July 2015

Subject: Tenant Scrutiny Board – Terms of Reference and Procedure Rules

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Executive Board report of July 2013 set out the principles for the role of the Tenant Scrutiny Board. Terms of reference and procedure rules were subsequently endorsed by the Housing Advisory Board and agreed by the Tenant Scrutiny Board in April 2014. They are put on today's agenda to remind existing and new members the Board's role and remit.
2. The role of the Tenant Scrutiny Board is to provide independent, customer focused scrutiny which will robustly challenge policy, practice and performance to ensure that Leeds City Council provides a high quality housing service that retains tenants at the heart of the organisation. (Appendix 1)
3. It will do this by acting as a critical friend and through a series of reviews and inquiries make an assessment of, and where appropriate, make recommendations on the following areas;
 - The quality of Housing Services
 - Tenant Satisfaction
 - Performance Management

4. The Tenant Scrutiny Board will conduct its proceedings in accordance with agreed procedure rules. These rules are designed to provide robust rights and responsibilities for the Board and to provide the framework from within which meaningful scrutiny can take place. (Appendix 2)

Recommendations

5. Members of the Board are asked to note the attached draft terms of reference and procedure rules

6. Background documents¹

None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

